#### Monument Park Place Condominium Owners Association FAQ's - Realtors & Lenders (rev: 04/01/20)

# The FAQs are intended to highlight common procedures. Refer to our governing documents for full policy details.

#### Are there any units for sale?

The association does not publish listings for realtors.

### Where can I place a for sale sign?

Signs can be placed in unit's window. (No signs placed on landscaping)

# Where can a lockbox be installed on the property?

Lockboxes are to be placed at the northeast pedestrian gate. There is a sign on the fence indicating correct placement. Non-conforming lockboxes are subject to removal.

# What is the process for leasing a condominium?

The association has a 20% limit on the number of units permitted to be leased. Refer to the Lease Permit Procedure, Rules, and Request Form. Document found at MonumentParkPlace.com> Documents>Owner Forms.

## How to request a unit's billing history?

Owners have access to their assessment billing history through their owner portals in PayHOA. The seller can provide this information.

#### How to access governing documents, minutes, and financials?

All governing documents are available at MonumentParkPlace.com> Documents>Governing Documents. Current owners have access to the minutes and financials through their owner portals in PayHOA.

# How do I submit a request for owner status letters?

Requests may be emailed to: Management@Monumentparkplace.com or by mail to MPP, 69 West Boulder Street, Suite 100, Colorado Springs, CO 80903.

## How do I get a title letter?

Title Letter is located in this FAQ section of our website.

# How do I get the current insurance policy for the association?

Owners have access to the association's insurance policy through their owner portal in PayHOA.