

**Monument Park Place Condominium Owners Association  
Preferred Vendor Process**

Thank you for your interest in working with Monument Park Place Condominium Owners Association (MPP) as a preferred vendor.

MPP is a self-managed association that oversees the daily operation of our 40 condominiums located in downtown Colorado Springs.

We contract for a variety of services including, but not limited to: bookkeeping, handyman/maintenance technician, housekeeping service, lawn care service, snow removal, plumbing, HVAC, electrical, and various community special projects and products.

To have your service or product considered for our preferred vendor directory, please provide the following information:

- Company introductory email (to include business name, point of contact, phone number, email and mailing address)
- Details of service or product specialty (Brochure)
- Rates/Pricing sheet
- If selected – a completed W9 Form (found on our website)
- If selected – provide a copy of current liability insurance
- If selected – a copy of your trade license (if applicable)

Contract vendors must observe our service goals - provide great customer service, wear safety vest while working onsite, adhere to our non-smoking policy, and keep common areas clean and safe. Additional opportunities to work with individual homeowners may present themselves.

Thank you.

**Board of Directors**

Monument Park Place  
Condominium Owner Association  
Web: MonumentParkPlace.com  
Tel: 719-481-2232